



LEILANI CRAFTS ULRICH
Chairwoman

TERRY MARTINO
Executive Director

Draft Minutes
LGS Committee
July 2015 Agency Meeting

**MINUTES OF THE LOCAL GOVERNMENT SERVICES COMMITTEE MEETING
July 9, 2015**

The Committee meeting convened at approximately 11:40 a.m.

Local Government Services Committee Members Present

William Thomas, Acting Committee Chair, Dierdre Scozzafava, Robert Stegemann, Lani Ulrich. Daniel Wilt recused himself from the proceeding.

Other Members and Designees Present

Karen Feldman, Arthur Lussi, Sherman Craig, Richard Booth, Bradley Austin.

Local Government Review Board

Fred Monroe.

Agency Staff Present

Terry Martino, James Townsend, Kathy Regan, Robyn Burgess, Steve Brewer.

Town of Arietta

Ms. Burgess reviewed the proposed Town of Arietta Local Land Use Program Amendment and the necessary criteria of the Act such amendments must meet for approval. She discussed the review process and the staff analysis that is conducted for local land use programs.

Ms. Burgess highlighted the details of the proposed zoning code which included the codification of the Town's interpretation of the principal building definition to be stricter than Agency practice. In addition she pointed out that the consultation between the Agency and the Town has been amended to better reflect practice and the requirements in the APA Act.

Mr. Lussi asked if the practice of sending notice of proposed land use changes via certified mail might change for towns and applicants. Ms. Burgess responded if it is not specifically required by the statute, the opportunity to change that practice currently exists.

Mr. Craig asked if this effort to amend the town local program was an expensive undertaking. Ms. Burgess responded the town did have a consultant but was unsure of the actual financial cost to the town.

Mr. Thomas noted that when the Town of Johnsbury wrote their local program, it was an expensive venture. He added that both the town and Agency staff devote a tremendous amount of time to these types of projects. Mr. Monroe concurred and noted that the cost to the Town of Chester 10 years ago was over \$100,000 but it did also include Map Amendments.

A motion to move the resolution to the full Agency for approval was made by Mr. Stegemann and was seconded by Ms. Scozzafava. All were in favor.

Old Business

None

New Business

None

The meeting was adjourned at approximately 12:15 p.m.